

**CLEMENTON ELEMENTARY SCHOOL  
4 AUDUBON AVENUE  
CLEMENTON, NJ 08021  
856-783-2300**



**PRE-K AND KINDERGARDEN REGISTRATION REQUIREMENTS**

- CHILD'S **ORIGINAL** BIRTH CERTIFICATE
- IMMUNIZATION RECORDS
- PROOF OF RESIDENCY- PLEASE PROVIDE THE DOCUMENTS THAT APPLY TO YOUR LIVING SITUATION:
- ***OWN HOME:*** AGREEMENT OF SALE OR DEED NEEDED
- ***RENT:*** CURRENT LEASE **WITH STUDENT/S NAME ON LEASE**
  - ❖ TWO CURRENT (2) DOCUMENTS THAT CAN INCLUDE:
  - ❖ UTILITY BILL **AND/OR**
  - ❖ BANK STATEMENT **AND/OR**
  - ❖ PAYCHECK STUB **AND/OR**
  - ❖ OTHER FORM OF ID SHOWING NAME AND CURRENT ADDRESS
- PARENT/GUARDIAN LICENSE WITH CURRENT ADDRESS **OR** PHOTO ID
- MEDICAL EXAMINATION FORM (FORM PROVIDED BY CES REGISTRAR AND ALSO AVAILABLE ON OUR WEBSITE)

**IN ORDER TO FILL OUT NECESSARY REGISTRATION FORMS, YOU WILL NEED TO KNOW THE FOLLOWING INFORMATION:**

- FAMILY PHYSICIAN NAME AND PHONE NUMBER
- PREFERRED HOSPITAL NAME- IN CASE OF AN EMERGENCY
- EMERGENCY CONTACT NAME/S AND PHONE NUMBER/S
- MEDICAL INFORMATION- EXAMPLE: MEDICATION; ALLERGIES; SPECIAL DRUGS
- EARLY INTERVENTION SERVICE PLANS (IFSP)- IF APPLICABLE

***NOTE:*** THE REGISTRATION PROCESS **WILL NOT BE STARTED** UNLESS ALL APPLICABLE INFORMATION IS PRESENTED AT TIME OF REGISTRATION. A STUDENT WILL NOT BE REGISTERED UNTIL ALL OF THE REQUIREMENTS ARE COMPLETED. YOUR CHILD DOES NOT HAVE TO BE PRESENT AT TIME OF REGISTRATION. TO SCHEDULE AN APPOINTMENT PLEASE CALL DIANE PALOGRUTO AT 783-2300, EXT. 1026.